DEMAREST BOARD OF EDUCATION

AGENDA - COW/REGULAR MEETING

July 22, 2014

Immediately Following the Executive Session

I.	<u>OPEI</u>	<u>VING</u>			
	A.	Meeting called to order.			
	B.		Open Public Meetings Law vo	vas enacted to insure the right of the public to hublic bodies at which any business affecting t	
		of this meeting to be publi	shed by having the date, tim	he Demarest Board of Education has caused no be and place thereof posted at the Borough Hall wspapers: The Record and The Suburbanite.	
	C.	Flag salute.			
	D.	Roll Call: Geisenheimer,	Geller, Kirtane, Molina, Vern	a, Woods and Holzberg	
	E.	Move to accept minutes or	f the:		
		Regular Public Me	eeting – June 17, 2014	Special Board Meeting – June 30, 2014	
		Moved by:	Seconded:	Action (v):	
	F.	Review of correspondence	Э.		
II.	<u>BOAF</u>	RD PRESIDENT'S REPORT			
III.	<u>SUPE</u>	ERINTENDENT'S REPORT			
	Prese	entation of the Electronic Viol	ence & Vandalism Report (E	VVRS)	
IV.	<u>REVI</u>	EW OF AGENDA			
	A.	Board members review th	e items.		
	B.	Move to open the meeting	to public discussion limited	to agenda items.	
		Moved by:	Seconded:	Action (v):	
	C.	Public discussion.			
	D.	Move to close the meeting	to public discussion.		
		Moved by:	Seconded:	Action (v):	

V. ACTIONS

A. Instruction – Staffing

1. Move to accept the resignation of Matthew Winchell, MA Step 2, as Grade 5 Social Studies Teacher, for the 2014/2015 school year, previously approved in Resolution A-3 on June 17, 2014, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to approve the provisional employment Andrew Lefer, BA Step 2 (pending settlement of successor agreement), as Grade 7 Social Studies Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to approve the provisional employment Alan Harris, BA Step 1 (pending settlement of successor agreement), as Grade 5 Social Studies Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: Seconded: Action (RC): Gei Gel K M V W H

4. Move to approve the provisional employment Vanessa Monticelli, MA Step 6 (pending settlement of successor agreement), as School Psychologist, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

Moved by: Seconded: Action (RC): Gei Gel K M V W H

B. Instruction - Pupils/Programs

1. Move to approve the following lunch price schedule for the 2014/2015 school year, as recommended by the Chief School Administrator:

Lunch CRS/LLE	\$3.50
Lunch DMS	3.70
Adult Lunch	4.55
Soup/Fruit/Vegetable	.70
Milk/Juice	.70

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to approve participation in the NJ Child Assault Prevention/Bergen County CAP Program for the 2014/2015 school year, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to replace Christopher Kirkby with Dr. Emily Codey as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2014/2015 school year, effective July 16, 2014, at an annual stipend of \$10,000 prorated, as recommended by the Chief School Administrator.

V.	ACTIONS	(Continued)
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C. S	up	port	Services	- Staffing
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1.	1. Move to approve the employment of Josephi	ne Della Fave	as a subs	stitute Lunch	Aide, Step	1, for the
20	2014/2015 school year, as recommended by the C	hief School Ac	dministrator	r.		

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to acknowledge perfect attendance for the following staff for the 2013/2014 school year, as recommended by the Chief School Administrator:

Appelblatt, Colleen	Nerkizian, Chris
Bettega, Katelyn	Scandiffio, Gerald
Drescher, Mary	Stodnick, Lyndsey
Duby, Deborah	Straub, Jennifer
Lerner, Alexandria	Tierney, Mary
Licameli, Lauren	Torres, Gabriela
McDermott, Karleen	

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to approve a Memorandum of Agreement with Frank Chilson, School Business Administrator/Board Secretary, for the 2014/2015 school year as approved by the Bergen County Executive Superintendent, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

4. Move to approve a Memorandum of Agreement with Michael Fox, Superintendent, for the 2014/2015 through 2018/2019 school years as approved by the Bergen County Executive Superintendent.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to accept the resignation of Jeremy Kwon as temporary summer custodian for the period July 7, 2014 – August 15, 2014, previously approved in Resolution D-15 on June 17, 2014, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to approve the provisional employment of Kimberly Alicea as an Instructional Aide, Step 1 not to exceed 29 hours weekly, for Student ID #'s 222092, 222006, 222007 and 222008 for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

Moved by: Seconded: Action (RC): Gei Gel K M V W H

7. Move to accept the notice of resignation from Christopher Kirkby, Principal of County Road and Luther Lee Emerson Schools, effective September 10, 2014, as recommended by the Chief School Administrator.

C. Support Services - Staffing (Continued)

8. Move to confirm the employment of Christina Cohen as an Instructional Aide, Step 1, for Student ID # 9285614360 (Local ID # 262005) attending the summer enrichment program at Norwood during the month of July 2014 from 9:00-12:00 a.m., as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

9. Move to approve the employment of the following Instructional Aides for the 2014/2015 school year, pending Settlement of Successor Agreement, not to exceed 29 hours weekly, based on the Student's Individual Education Plan (IEP), as recommended by the Chief School Administrator.

County Road School

Employee Name	Student ID# No.'s
Brenda Gensone, Step 11	262043, 262017
Debra Rosenstock, Step 2	262005
Lyndsey Stodnick, Step 5	252083, 262046

Luther Lee Emerson

Employee Name	Student ID# No.'s
Colleen Allmers, Step 3	232032, 232077
Jodi Braunstein, Step 2	232088, 232002
Lindsay Flanagan, Step 2	252047
Hannah Maak, Step 2	242056, 242016, 242047
Gunjan Mehta, Step 6	242105, 242002, 242005
Sandra Pepe, Step 8	242089
Karen Sokol, Step 11	252005, 252051, 252072
Jeanne Torre, Step 12	232066, 232048, 232089
Michele Whitney, Step 4	252003, 252046, 252066, 252070

Demarest Middle School

Employee Name	Student ID# No.'s
Leslie Berkman, Step 9	192100, 192016, 192041, 192054, 192059
Therese Fortunato, Step 16	212054, 212055
Wendy Heffler, Step 4	222024, 222030, 222010
Jeong Mi Lee, Step 2	212076, 212008
Aleen Santana, Step 2	212092, 212035, 212042
Rochelle Weiss, Step 22	202080, 202002, 202063
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Moved by: Seconded: Action (RC): Gei Gel K M V W H

D. Support Services - Board of Education

1. Move to accept and submit the 2014 Annual Electronic Violence and Vandalism Report to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

D. S	upport	Services -	 Board of 	Education ((Continued)
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2. Move to accept the School Self-Assessment for Determining HIB Grades under the Anti-Bullying Bill of
Rights Acts, as prepared by the district's Anti-Bullying Specialist and School Safety Team and submit it to the
Department of Education, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to approve all board members, the Chief School Administrator and the School Business Administrator to attend the NJSBA/NJASA/NJASBO 2014 Workshop in Atlantic City, NJ on October 28-30, 2014. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

4. Move to approve Frank Chilson, School Business Administrator, to attend the ASBO International 2014 Conference in Orlando, FL on October 19-22, 2014. Cost of registration, travel, lodging and food to be based on state statutes and GSA rates, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to accept notification of the 2014 BCUA Environmental Awareness Challenge Grant award from the Bergen County Utilities Authority in the amount of \$741, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to approve the Demarest PTO to use the Demarest Middle School gym on Saturday, January 24, 2014 from 9:00 a.m. to 5:00 p.m. for rehearsal and Friday and Saturday, January 30-31, 2014, 3:00 p.m. to 10:00 p.m., for performance of the musical Annie, as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

E. Support Services -Fiscal Management

1. Move to accept notification of the 2013/2014 Extraordinary Aid in the amount of \$207,737 as recommended by the Chief School Administrator.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

2. Move to confirm June 16 - 30, 2014 payroll in the amount of \$343,070.61.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

3. Move to confirm June 30, 2014 supplemental payroll in the amount of \$58,456.78.

4. Move to confirm July 1 - 15, 2014 payroll in the amount of \$60,869.96.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

5. Move to approve the June 2014 bills in the amount of \$442,141.60.

Subtotal Per Fund	Amount
10 General Current Fund Expense Funds	\$ 413,888.45
12 Capital Project Funds	16,373.15
60 Enterprise Funds	11,880.00
Total	\$ 442,141.60

Moved by: Seconded: Action (RC): Gei Gel K M V W H

6. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of June 30, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

7. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of June 30, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

8. Move to acknowledge receipt of the May 31, 2014 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

Moved by: Seconded: Action (RC): Gei Gel K M V W H

9. Move to confirm the following budget transfers for June 2014:

From:			Acco	ount				Amount
11-401-100-593-3-000	0-19		Co-C	Curricu	lum N	lon Ath	letic	500
12-000-400-450-2-000	0-00		Capi	ital Out	tlay			26,400
			-		-		\$	<u> 26,900</u>
To:			Acco	ount No	ე.			Amount
11-401-100-110-3-000	0-19		Co-C	Curricu	lum N	Ion Ath	letic	500
12-000-400-334-0-000	0-00		Capi	ital Out	tlay			26,400
					-		\$	26,900
Moved by:						Secon	ded:	
Action (RC):	Gei	Gel	K	Μ	V	W	Н	

ACTIONS (Continued)

F. Other

V.

1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, August 19, 2014 at 6:30 p.m. to discuss personnel and/or legal matters.

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		BE IT FUR public at a f		ature of the discussion is expec	ted to be disclos
			Moved by:	Seconded:	Action (v):
VI.	<u>REPO</u>	<u>RTS</u>			
VII.	<u>PUBLI</u>	C DISCUSSION	!		
	A.	Move to open	the meeting to public discussion.		
			Moved by:	Seconded:	Action (v):
	B.	Move to close	the meeting to public discussion.		
			Moved by:	Seconded:	Action (v):
VIII	EXEC	<u>UTIVE SESSIOI</u>	N (IF NEEDED)		
	A.	Move to reente	er the Executive Session (if need	ed) to discuss personnel and/or le	egal matters.
			Moved by:	Seconded:	Action (v):
	B.	Move to close	the Executive Session and reent	er the public session.	
			Moved by:	Seconded:	Action (v):
IX.	<u>ADJO</u>	<u>URNMENT</u>			
	A.	Move to adjour	rn at P.M.		
			Moved by:	Seconded:	Action (v):

DEMAREST BOARD OF EDUCATION

ADDENDUM TO AGENDA – COW/REGULAR MEETING

July 22, 2014

5. Move to accept the notice of retirement from Susan O'Brien, effective June 30, 2014, as recommended

6. Move to approve Shannon Liik, BA Step 1, as a maternity leave replacement for S. DiUbaldo effective

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7. Move to approve the provisional employment Vanessa Monticelli, MA Step 6 (pending settlement of successor agreement), as School Psychologist, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A.

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8. Move to approve the provisional employment Anna Kuzdraj, MA+32 Step 1 (.5) (pending settlement of successor agreement), as .5 School Psychologist, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A.

for the 2014/2015 school year, as recommended by the Chief School Administrator.

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ACTIONS (Continued)

Add Resolutions No. 5 - 8

Instruction – Staffing (Continued)

by the Chief School Administrator.

18A:6-7, 1 et seq. (revised 6/30/98).

Moved by:

Moved by:

Moved by:

Moved by:

Action (RC):

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Action (RC):

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	18A:6-7, 1 et seq. (revised 6/30/98).
	Moved by: Seconded: Action (RC): Gei Gel K M V W H
D. <u>Su</u>	pport Services – Board of Education (Continued)
Add	d Resolutions No. 7-9
	7. Move to acknowledge the service of Susan O'Brien, as recommended by the Chief School Administrator.
	WHEREAS, Susan O'Brien dedicated her time and services to the children of Demarest and the Demarest Board of Education, and
	WHEREAS, her dedication served as a model of service to the community,
	NOW, THEREFORE BE IT RESOLVED , that the Demarest Board of Education does hereby extend its appreciation and gratitude to Susan O'Brien in recognition of her thirty-eight (38) years of dedicated service as a Teacher for the Demarest Board of Education.

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D. Support Services - Board of Education (Continued)

8. Move to approve the payment of accumulated sick time for the following employee per Article VIII-5 of the DEA/Demarest Board of Education Agreement for retiring staff during the 2013/2014 school year, as recommended by the Chief School Administrator:

 Employee
 Days
 Payment

 Susan O'Brien
 150
 \$4,500

 Moved by:
 Seconded:

 Action (RC):
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9. Move to approve Emily Codey, Principal, to attend the How to Investigate HIB Claims Workshop in Monroe Township, NJ on August 27, 2014 at a cost for registration of \$150, as recommended by the Chief School Administrator.